

Quick Reference Guide

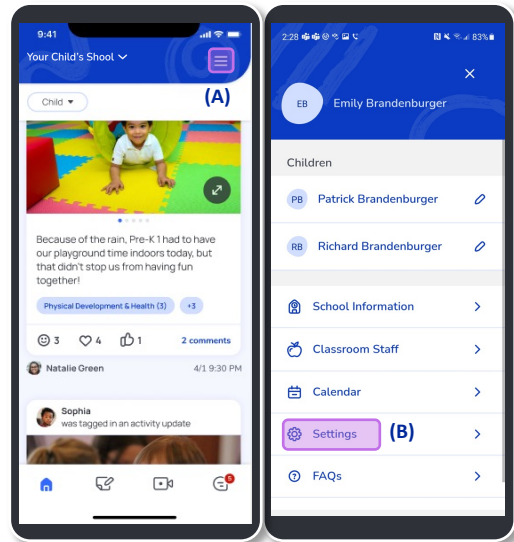
Audience: Families.

Purpose: For families that transfer, learn how to link children enrolled at another school to an existing SproutAbout account.

LEARNING CARE GROUP'S FAMILY OF BRANDS

1

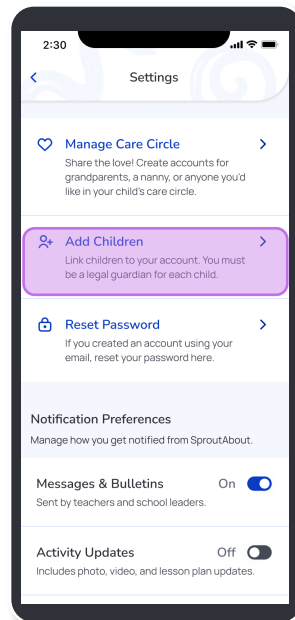
Go to the Settings screen by tapping the **Menu (A)** button in the top right corner and then tap the **Settings (B)** button from the list of options.



2

Tap the **Add Children** button on the settings screen to link children you are a legal guardian for to your account.

Quick Note: If you do not see all your children in your account, this is where you would link those children to your account. For example, if your child attends multiple schools or you have children in multiple schools.



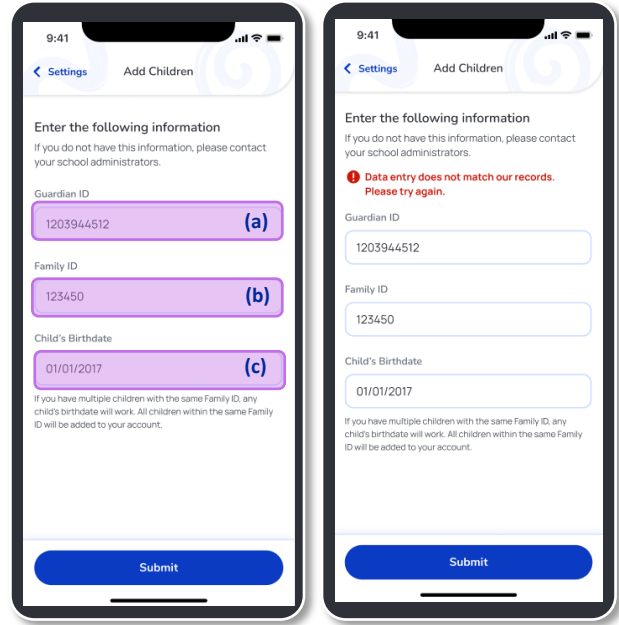
3

Enter the following information:

- a) **Guardian ID**
- b) **Family ID**
- c) **Child's Birthdate** - Any child's birthdate will work if you have multiple children attending the school.

Once you complete all the fields, the **Submit (A)** button activates. Tap this button to link your child(ren).

Quick Note: To protect data, if one or more fields are filled incorrectly, an **error message (B)** appears.



4

Once you tap the Submit button, a confirmation pop-up appears. Tap the **Close (A)** button to go back to the settings screen.

Quick Note: Remember that if you leave the screen without submitting, a pop-up alert appears to confirm the action.

